



## *Practice Planning And Benchmarks*

Development and ongoing support designed for new medical or dental start up practices

Whether you are in the beginning stages of the practice or newly opened, we work with you on a hybrid level, which means we work with you remotely as well as being physically in the office. We believe in being hands on to guide you and your team to ensure you are set up for success!

- Assist with development and strategic planning
- Discussing your vision and integrating into your practice
- Determining your mission statement for you and the practice
- Track milestones from opening of practice and thereafter\*
- Develop best practices for your practice manager and team members
- Management & Leadership Training
- Research best Payroll and EMR software
- Establish operations, compliance, and Human Resources procedures within the practice
- Create and post job positions available
- Write job descriptions for team members in the practice
- Write process & systems for practice (operations manual)
- Work with suppliers and vendors alike, to ensure low cost (EMR software, payroll services, etc..)
- Remote and in office visits
- Define what is the new business structure
- Expense classification
- Reconcile bank account statements & credit card payments (P&L)
- Ensure OSHA & HIPAA compliant
- Branding\*

### **Consultant Pricing**

\$3,200 per month with a contract in place for one(1) year. If the client chooses to continue with SRB Consultant Group after the contract ends, review ongoing consulting services.

### **\*Marketing Pricing (additional pricing)**

Branding/rebranding, website build, SEO | SEM | PPC, social media marketing, content marketing  
\$1,200 per month

### **\*Ongoing Consulting Services**

\$1,400 up to \$2,900 depending on the scope of work. Month to month agreement after one(1) year contract.

### **Consultant Travel Expense**

If a consultant is required to travel on behalf of the client, the client is responsible for any reimbursements to the consultant for all travel expenses reasonably incurred in connection with the duties as a consultant.